2020 Grant Reference (Form at End)

The Archaeological Institute of America’s Orange County Society announces its 2020 grant in the amount of $2,000 for graduate work in Archaeology and fields related to expanding the understanding of human culture through the study of material artifacts. Additionally, the top three finalists will receive one-year student memberships in the AIA.

Graduate students attending universities in southern California¹ are eligible to apply provided they meet the requirements and agree to the terms.

**Applicant Requirements**

* Be a registered student in good standing in a graduate program at an accredited university in southern California¹.
* Require funding for a specific project that is to be done during the summer of 2020.
* Your project is focused on expanding our knowledge of human culture through material artifacts.
* Be recommended by your graduate advisor and 1-2 other faculty members or professionals in your field of study.
* Complete the application in full and submit before the deadline.

**Terms of Acceptance**

The award winner will agree to:

* Provide a picture, short personal biography with goals, and an overview of the project to be posted on the AIA-OC website.
* Provide a written summary by October 15, 2020 of the status and results of your research project and how the grant funds assisted. This will be published on the local AIA-OC website, and possibly the national AIA website.
* Present a 45-minute PowerPoint summary of your project and findings to the AIA-OC general membership and public at one of the regularly-scheduled monthly meetings (currently Sundays from 2pm-4pm) between September 2020 and June 2021.
* You agree to abide by the AIA [Code of Ethics](https://www.archaeological.org/news/advocacy/130) and [Code of Professional Standards](https://www.archaeological.org/news/advocacy/132).

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| **Important Dates** | |
| February 3, 2020 | First date to submit applications |
| **March 6, 2020** | **Final date to submit applications and references** |
| April 11, 2020 | Announcement of Award winner |
| April 17, 2020 | Final Day for Award winner to acknowledge and accept |
| May 3, 2020 | AIA-OC Grant Funds Disbursed |

¹Southern California includes the counties of: San Diego, Imperial, Orange, Los Angeles, Riverside, San Bernardino, Ventura, Kern, Santa Barbara and San Luis Obispo

**Application Process**

The attached application is to be filled out electronically in this document and submitted along with your curriculum vitae (CV) electronically via email to [aia.oc.scholarship@gmail.com](mailto:aia.oc.scholarship@gmail.com) on or before March 6, 2020. **References should send their letters of recommendation from their professional email address to the email address above with your name and ‘referral’ (e.g., James Dean Referral) in the subject line.** It is the applicant’s responsibility to ensure that the referrals are emailed by the March 6, 2020 deadline. Applicants without at least two qualified referrals will be rejected.

**Selection Process and Criteria**

After the March 6 deadline for submittals, all applications will be matched with referrals and will be distributed to committee members to read and evaluate. As stated previously, the requirement is that the project proposal be focused on humans and material culture and should enhance planned research that could not be undertaken without these funds (e.g., AMS dating, petrography, travel to obtain additional relevant data, etc.).

Final candidates may be asked to present their project proposals in person or via Skype. We reserve the right to not make an offer to any candidate if none of the projects are believed to be of interest to the membership, contain adequate academic rigor, or for any other reason we deem suitable.

**Award Notification and Disbursement**

On April 11, the selected winner of the award offer will be notified by phone, with a follow-up e-mail. We will use the phone numbers and emails provided on your application. We will make at least one more effort to contact the winner before April 17. If we do not receive a response from the winner by April 17, the award offer is automatically revoked. On April 18 a phone call will be made, and an email sent informing them that the offer has been revoked. On April 18, the first alternate will receive the offer and have one week to accept. Funds will be disbursed at our May 3rd lecture.

2020 Grant Application – REFERENCE FORM

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| --- | --- |
| **Reference for:** |  |
| **For Project:** |  |

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| **Reference Information** | |
| Name: |  |
| Position: |  |
| University / Company: |  |
| Street Address: |  |
| City, State, ZIP: |  |
| Phone Number: |  |
| e-mail: |  |

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| **Please tell us how long you’ve known the student and in what context.** |
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| **Do you believe a grant of $2000 is necessary and sufficient to perform and complete this unique research contribution to the overall project? By when would you expect this phase of the project to be completed?** |
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| **Please provide your opinion on how the proposed additional research, which would not be done if not funded by this grant, will impact the goals of the applicant’s project.** |
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| **A condition of this grant is for the student to provide a 45 minute presentation to the AIA-OC chapter; please provide an evaluation of the student’s presentation skills.** |
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